

Kentuck Elementary School

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www.kes.pcs.k12.va.us



Parent/Student Handbook of Routine Policies & Practices

2023-2024

Christie Dawson, Principal
Paula Simpson, Assistant Principal

Introduction

The Kentuck Elementary School Student Handbook provides information about rules, policies, privileges, and responsibilities specific to our school. The handbook serves as an addendum to the Pittsylvania County Student/Parent Information Booklet. We encourage each student and parent to become familiar with the information in the handbook as it may answer many questions concerning the operation of the school. Also, we ask that all forms are completed and returned to the school as soon as possible.

We have high expectations for our faculty and our students. The administration believes in strong communication with our parents and stakeholders of the community. We encourage you to contact us with any questions or concerns you may have about your child. We are looking forward to a successful school year.

Christie Dawson, Principal

Paula Simpson, Assistant Principal

Kentuck Elementary School Mission Statement

To foster life-long learners in an environment with high expectations where each person is treated with respect and everyone relentlessly pursues excellence.

Kentuck Elementary School Colors

Blue and Red

Kentuck Elementary School Mascot

Wildcats

Daily Schedule

8:00 AM - 4:00PM.....Office Hours
7:45 AM.....Buses/Car Riders Begin Unloading
(Students cannot be dropped off any earlier than 7:45am.)
7:54 – 8:14 AM.....Homeroom Activities / Breakfast
8:15 AM.....Instructional Day Begins
2:45 PM.....Car Riders Dismissed (Group A)
3:00 PM Bus Loading Begins
3:30 PMTeachers Leave
4:00 PM.....Office Closes

SCHOOL POLICIES AND REGULATIONS

School Messenger

This is an automated phone system which notifies parents of announcements and school closings. Please make sure your contact information is up to date in the office.

Attendance

Daily Attendance: Students should attend school daily to ensure success at school. It is vital for students to be in class and receive quality instruction daily for them to achieve their best.

Attendance is most important because attendance is a figure in accreditation.

Absences: Incentives are in place for students who meet the criteria for attending school and missing only a certain amount of days.

Educational Opportunity: The administration of KES supports students and families who have an opportunity to participate in an educational opportunity throughout the school year. We usually approve days missed for an educational opportunity and therefore the days absent are excused (form must be submitted). If a student is chronically absent, administration will review the submitted paperwork and make a decision in regards to whether the absence will be excused or unexcused.

All absentee notes must be submitted to the office the day that the student returns.

PCS Attendance Protocol 2023/2024

1. **5 Absences-** After 5 absences, attendance clerks will send a letter
2. **5 Unexcused Absences-** Attendance team meeting will be held, the Truancy Corrective Plan will begin and school-based interventions will be implemented
3. **10 Unexcused Absences-** Conference will be held with attendance team, parent, and student to review the Truancy Corrective Plan and discuss next steps
4. **10 Unexcused Absences-** Home School Coordinator and works with family to avoid truancy charges
5. **10+ Unexcused Absences-** Legal action may be taken at this point

Bullying

Code of Virginia 22.1-279.6

JFC-PC

BULLYING AND USE OF ELECTRONIC MEANS FOR BULLYING

A student, either individually or as a part of a group, shall not harass or bully others either in person or by the use of any communication technology including computer systems, telephones, pagers, or instant messaging systems. Prohibited conduct includes, but is not limited to, physical, verbal, or written intimidation, taunting, name-calling, and insults and any combination of prohibited activities.

'Bullying' means any aggressive and unwanted behavior that is intended to harm, intimidate, or humiliate the victim; involves a real or perceived power imbalance between the aggressor or aggressors and victim; and is repeated over time or causes severe emotional trauma. 'Bullying' may include cyberbullying. 'Bullying' does not include ordinary teasing, horseplay, argument or peer conflict.

The principal notifies the parent of any student involved in an alleged incident of bullying of the status of any investigation within twenty-four (24) hours of learning of the allegation of bullying.

Bus Rider Transportation

- Please be reminded that riding a bus is a privilege. Abiding by the bus rules is required.
- Failure to do so may result in the loss of the privilege.
- Please review the Student Regulations for School Bus Students found in the *PCS Student/Parent Information Booklet* with your child.
- Parents should accompany their child to the bus stop in the morning and be present at the bus stop in the afternoon. Drivers are instructed not to wait in the morning for students to arrive at the bus stop. In the afternoon, students will not be released unless an adult is visible. A form is available in the school office that will grant permission for the driver to drop off students without the parents being visible. [Waiver form](#)
- Parents should not attempt to board a school bus. If you would like to conference with the driver, please contact the school.
- Permission to ride another bus must be sent in writing to the school office. No requests will be accepted over the phone. [Transportation Change Request Form](#)

Cafeteria – Breakfast & Lunch

- On early dismissal days, lunch is served 30 minutes early.
- Breakfast is not served when school operates on a delayed schedule.

Prices:

Breakfast and Lunch meals will be free for all students in 2023-2024.

A la carte items will also be available for purchase as well.

- Parents/guardians will be allowed to eat lunch with their child beginning during the 2nd nine weeks and ending during the 3rd nine weeks of school on **TUESDAYS, WEDNESDAYS, AND THURSDAYS ONLY** (September 26, 2023-February 1, 2024). Parents must call the school by 9:00 a.m. for an accurate lunch count. The cost of an adult meal is \$4.35. An adult lunch meal includes an entrée choice, a grain, at least two vegetables, two fruits, an 8 oz. carton of milk, and a tea or lemonade beverage (with refills). Additionally, adults may purchase meal items *a la carte* if the complete meal is not desired.
- Parents/guardians should not have cell phones out during lunch visits. Taking pictures violates the privacy of our faculty, staff, and students.
- The USDA and the Virginia Department of Education regulation states that no one is allowed to sell, give away, or make available to students, foods that compete with breakfast or lunch programs such as McDonalds, Wendy's, etc. Therefore, students are not allowed to have commercially prepared fast food in the cafeteria. Additionally, breakfasts and lunches brought from home should be well-balanced and nutritious.
- Please do not send your students canned or bottled beverages (soda) for lunch or snacks in the classroom.

Car Rider Transportation – Traffic Pattern

NO LEFT TURN OUT OF THE FRONT DRIVEWAY - MORNING OR AFTERNOON!

- Enter the driveway closest to the school mailbox, move along the drive toward the gym, and back to the front of the school.
- Under no circumstances should cones be moved or run over. They are placed to provide safety for our students and parents.
- In addition, do not short cut the traffic circle.
- Car riders may unload between 7:45 AM and 8:14 AM.
- Students who arrive after 8:14 AM **MUST be accompanied by an adult into the office to sign in.** ALL students will unload in the front of the school.
- ALL students should exit vehicles from the PASSENGER side. Parents should remain in the vehicle and allow school personnel to assist the student with exiting the vehicle.
- Car riders who wish to eat breakfast should arrive by 8:10AM.

- In the afternoon, car riders will begin reporting to the cafeteria at 2:50 PM. Parents should remain in their vehicles; students will be called from the cafeteria as vehicles are recognized.
- Parents should display car rider signs on the dashboard.
- **All car riders must be picked up by 3:10 PM.**
- Parents must send a note with the date, an explanation, and signature if someone not listed on the information sheet is to pick up the student or if the normal bus route is to be changed.
- **There is no left turn out of the car rider line. You must make a right onto Kentuck Road towards Dan River Middle School.**

Day Care Transportation

- Parents of daycare transportation students are required to complete a [*Parental Consent to Release Child to Alternative After-School Transportation Form*](#). The form must be completed and on file in the office before students will be released to day care providers.
- Changes to the regular dismissal routine must be documented in writing prior to Noon. Changes cannot be made by a phone call. Verification of bus stop address is required. In case of a dire emergency, contact an administrator. If a student is to go home with a friend, a note allowing permission is required from a parent of each student.

Cell Phones/Electronic Devices

- Unauthorized use of cell phones and other electronic devices by students is prohibited during the school day. Cell phones should not be seen, nor heard.
- Apple Watches will be handled as a cell phone. If it is used inappropriately, confiscate it and contact a parent.

Check Writing

- Checks may be written to the school and cafeteria. Please see the memo on the PCS system page for acceptance guidelines. There will be a charge for all returned checks.

Child Abuse/Neglect

- School officials are required by law to report suspected child abuse or neglect to the proper authorities.

Classroom Parties

- Classes are allowed two parties per school year: winter & spring.
- Students may have treats on various occasions at the teacher's discretion. Due to food allergies, homemade goodies are not allowed.
- Please notify the classroom teacher in advance before providing any type of treats.

Custody

- The school is obligated to follow the most recent court documents on file at the school. It is the responsibility of the parent to provide custodial papers to the office.

Early Dismissal

- When a student must leave school early, the parent or guardian must send a signed note of explanation. The parent or authorized adult must have the office staff call the student to the office at the time of the dismissal.
- The office staff will not call ahead to have a child waiting for a parent to arrive.
- The school will not release a child to anyone other than parents, legal guardians, or persons whose names appear on the Emergency Information Form.

Emergency Notification

- Should Kentuck Elementary School need to be evacuated, all students will proceed to:
1st Choice – Dan River Middle School
2nd Choice – Dan River High School
3rd Choice – Kentuck Baptist Church

Field Trips

- Students and parents must abide by the rules and regulations of Pittsylvania County Schools Code of Conduct.
- No children are permitted on the trip other than those enrolled in the class. Field trip chaperones (group supervision) must have Level II Clearance. (See section on VISITORS/VOLUNTEERS for further details.)
- Students must ride the bus to and from the destination.

Fundraisers

- The school participates in several fundraisers that assist the school and PTO in raising funds for our students. We ask that all families participate in these fundraisers.
- Funds and prizes received by the school are used solely to benefit the students, for example, replacing playground equipment, and other special activities.

Grading and Reporting

- Teachers in grades 1-5 will use number grades in gradebooks. Number grades will be issued to determine letter grades to be placed on report cards and cumulative records.

Listed below is the numerical scale for determining letter grades in elementary schools:

A	90-100
B	80 - 89
C	70 – 79
D	60 – 69
F	Below 60

- At the end of the third week and the 6th week of each nine week marking period, school-developed interim reports will be sent to the parents of all students in grades K-5.
- Parent-Teacher Conference Nights are scheduled twice during the school year. Please call the office to schedule conferences. Conferences may be scheduled with the teacher as needed.
 - First Semester Conference Night** : Thursday, October 19, 2023
 - Second Semester Conference Night** : Thursday, March 21, 2024

Kindergarten and Transitional First Grade		First Grade		Grades 2-5	
S	Is successful in this area.	Reading and Mathematics		Reading, Language/Spelling, Mathematics, Science, and History	
N	Needs Improvement	A	Excellent	A	Excellent
U	Unsatisfactory	B	Good	B	Good
		C	Average	C	Average
		D	Difficulty	D	Difficulty
		F	Failing	F	Failing
		Other Subjects		Handwriting, Health, PE, Art, Music, Effort and Conduct	
		S	Satisfactory	S	Satisfactory
		N	Needs Improvement	N	Needs Improvement
		U	Unsatisfactory	U	Unsatisfactory

Health Issues

- ALLERGIES – Under certain circumstances, it may be necessary for schools to restrict various products such as food items and/or fragrances. To help ensure the safety of all students it is requested that all food be commercially prepared for any classroom activity. Home baked items are not allowed.
- COMMUNICABLE DISEASES – Students will be excluded from school if they have contracted a communicable disease, which includes head lice.
- IMMUNIZATIONS – Students will be excluded from school if immunizations are not complete.
- MEDICATIONS – We would prefer not to administer medicine at school. Please try to arrange for your child to take medicine at home before he comes to school and when he comes home in the afternoon. If we must administer medicine during school hours, you must complete a medication permission form and you must bring the medication to the school in the original container. **Students may not bring medicine of any kind to school. Parents/guardians must bring in all medications to the school nurse. The school will not administer any medication without the permission form.** Aspirin, adult medications, and herbal/homeopathic medications require a physician's order.
- Students with a temperature of 100 degrees or more should not be sent to school. Parents will be contacted to pick-up any student at school with a temperature above 100 degrees. In addition, there is a 24 hour waiting period; therefore, students are not allowed to return to school until the next day.
- Be sure all phone numbers are up to date in case of emergencies. Notify the school of any changes as soon as you can.

Administering Medicines to Students

PRESCRIPTION MEDICATIONS

Pittsylvania County Public School personnel may give prescription medication to students only pursuant to the written order of a physician or nurse practitioner and with written permission from the student's parent or guardian. Such medicine must be in the original container and delivered to the principal, school nurse, or school division designee by the parent or guardian of the student. [Medication Permission Form](#)

NON-PRESCRIPTION MEDICATIONS

Pittsylvania County Public School personnel may give non-prescription medication to students only with the written permission from the student's parent or guardian. Such permission shall include the name of the medication, the required dosage of the medication, and the time the medicine is to be given. Such medicine must be in the original container and delivered to the principal, school nurse, or school division designee by the parent or guardian of the student.

Homework

- Homework is a part of the school program and every student is held accountable. Homework is used to reinforce concepts taught during the day. Students should be able to complete their assignments with little difficulty. If there is difficulty, please contact the teacher.
- Pittsylvania County Schools utilizes an internet based program (Parent Portal) which allows parents to access students' grades and attendance through a parent portal. Parents of students new to Kentuck Elementary School will be assigned a user ID and password. Please see Ms. Thomas. We highly encourage all parents/guardians to use the Parent Portal. It is a valuable tool to help keep you informed of your child's grades and progress.

Ice Cream

- Ice cream money will only be taken up on Monday or the first day of the week. If your child is absent, money will be taken on the day they return.
- Ice cream is \$3.00 for the week.

Lost and Found

- Unlabeled items misplaced by students are displayed in the Lost and Found on the stage.
- Students/parents can check this area for missing items. Please label all coats, jackets, lunch boxes, etc.

Moment of Silence

- The school recognizes a moment of silence and participates in reciting the Pledge of Allegiance. It is requested that all students observe this moment of silence for reflection, prayer, or meditation, as well as the recitation of the Pledge of Allegiance. Visitors are also asked to respectfully observe this time.

Parent Visitation/Conferences

- Parents are always welcome to visit; however, to protect instructional time parents are not allowed to visit the classroom during the school day. Only Pittsylvania County Schools' personnel are permitted beyond the office. Any other persons need principal approval beyond the front office.
- Parents/guardians may eat with their children on Tuesdays, Wednesdays, and Thursdays from September 26th through February 1st.
- We encourage communication and conferences between parents and teachers. They should be scheduled during the teacher's planning or after school.

PTO

- An active Parent/Teacher Organization is an asset to the school. You can keep abreast of PTO activities by attending the meetings and reading the published flyers. We encourage you to take advantage of another avenue of productive home-school interaction by becoming a working member of our PTO.
- You can contact our PTO by emailing kentuckpto@gmail.com , or visit their website at www.kentuckpto.org.

Retention

- Every effort will be made to ensure student academic success. Two parent conferences are scheduled for the 2023-2024 school year and teachers are available for conferences throughout the year by appointment. Parents are encouraged to communicate with their child's teacher to support academic success. When retention is considered, Kentuck Elementary School will follow the guidelines as stated in the Pittsylvania County School Board Policy. The School Board policy manual may be accessed from the Pittsylvania County Schools website.

Report Cards

- Report cards are sent electronically to parents on the day of distribution. You must notify your child's teacher if you would like to receive a paper copy 24 hours before distribution.

2023-2024 Report Card Dates

October 16th, 2023	March 14th, 2024
January 8th, 2024	May 22nd, 2024

2023-2024 Progress Report Dates

September 11th, 2023	February 8th, 2024
November 15th, 2023	April 22nd, 2024

Requests for Specific Teachers

- We do not accept requests for specific teachers.

State Testing

- Other achievement tests are used to measure student progress at different grades in reading, language, mathematics, science, and history.
 - Through the Course Testing will be administered three times in the school year in the Fall, Winter, Spring (SOL Testing) for Grades 3-5 (Math, Reading, VA Studies 4th grade, and Science 5th grade)
 - PALS (Phonological Awareness Literacy Screening) is done in PK-3rd grades to assess students' language skills. Students who do not reach the benchmark score are provided tutoring services.
 - MAP Assessment will be administered to all students in grades PK-5 at the beginning, middle and end of every school year. The results of this assessment will be used to provide more effective reading and math instruction and identify students that need remediation.
 - Students in all grades will be administered SOL formatted tests in core areas throughout the year. These tests are developed at the school and scored at the school level to assess skills the students were taught during the year.

School Pictures

- Individual student pictures will be taken in the fall and spring. Class pictures, pre-school and fifth grade "promotion" pictures will be taken in the second semester.
 - **Fall Pictures** : September 27th, 2023
 - **Absentee Fall Pictures** : November 9th, 2023
 - **Class Pictures** : February 20th, 2024
 - **Spring Pictures** : March 18th, 2024
 - **Cap and Gown Pictures** : April 15th, 2024

Smoking Policy

As of July 1, 2019, all tobacco products or other forms of nicotine products are banned from all school property and school-sponsored events under new Va Law (HB2384 and SB 1295). **This is to include the car rider line.**

Student Conduct

- Students are expected to come to school ready to learn. Good behavior is expected at all times. Each student has the right to a safe and healthy environment conducive to learning. Students are expected to follow school rules that focus on being respectful, organized, appropriate, and responsible.
- In addition to school rules, each teacher maintains standards for children to follow. Students violating school rules may receive consequences such as a conference with the principal or assistant principal, parent contact, in-school suspension, detention (lunch, after-school, recess, etc.), or suspension from school. Please review, with your child, Student Conduct in the *PCS Student/Parent Information Booklet* which details specific misconduct and consequences.

Student Dress

- Students are to dress appropriately for school. Students should not wear clothing, jewelry, badges, etc., with printed messages about alcohol, drugs, tobacco, sex, or vulgarity. Items should not make fun of race or gender. Leggings must be worn under jeans if the jeans have rips or holes above the knee. No skin should be visible. Hats should be removed upon entering the building. Students' clothing should fit such that undergarments are not visible. Shorts, skirts and skorts should be no shorter than the fingertips when standing with the arms falling naturally at the side. All sleeveless clothing should fit under the arms and not hang loosely. No halters, spaghetti straps, or fish net type clothing should be worn. Sneakers will be needed to participate in gym and recess activities. Beach-style flip-flops are not permitted. All shoes should have a back strap. When a student's dress is in question, the principal or a designee will contact the parent/guardian.
- The administration requests all visitors follow the dress policy while on school property.

Textbooks

- Textbooks are provided to all students at no cost; however, students are held responsible for books that are lost or damaged. If a book is lost, the cost will be the amount needed to replace the book. Fines for damaged books will be assessed at the end of the school year.

Valuables at School

- Items having a value for one individual usually have an attractive appeal for others. These items can disappear during the school day. Valuable items should not be brought to school. Money should be kept in a pocket, book bag, or wallet, not left lying on a table or desk. The school is not responsible for lost or stolen items.

Volunteers

- We encourage parents and other interested persons who have a particular interest in working with children to become active volunteers in the school.
- We have a need for volunteers to serve in the following capacities:
 - Library aides
 - Book Fair
 - Filling ice cream orders
 - Book Buddies
 - Cafeteria Help for PK and KG
- Volunteers are expected to adhere to all PCS Policies, including the dress code policy.
- Level I volunteers serve as resources to the school and provide little student supervision. If you would like to volunteer in any of the following capacities you must be approved as

a Level I volunteer. Forms may be filled out in the school office. Level I approval must be done each year.

- Level I volunteers may include resource speakers, PTO volunteers, day field trip (as a guest only), and Field Day volunteers.
- Level II volunteers may be solely responsible for supervision of students. Level II forms must be completed at the school board office in Chatham and require fingerprinting.
- Level II volunteers may include PTO officers.
- For all parent volunteers there is a required volunteer orientation meeting.

Weather Closings/Delays

- Announcements concerning school closings or delays will be made via local radio or television stations, Pittsylvania County Schools website postings (www.pcs.k12.va.us), and the Alert Now System.
- The Superintendent or designee will announce information regarding closings. Please refrain from calling the school. During these times, telephone lines are needed for emergency communication with the School Board Office.
- Early closing is necessary if weather conditions warrant. We request that you have a plan in effect for your child in the event of early dismissal.

Tardiness

- The school is open to students at 7:45 am each morning. The academic school day begins at 8:14 am and ends at 3:00 pm. Tardiness interrupts instruction, so every effort should be made to prevent late arrivals at school. Students who do not arrive on time (by 8:14am) will be required to report to the office with a parent to check in or they may be counted absent. **Do not just drop students off.**

Birthdays

- Students are recognized on their birthdays. Students are given a birthday pencil, and their name is announced over the intercom during morning announcements.

KENTUCK ELEMENTARY SCHOOL STUDENT RECOGNITION GUIDELINES & INCENTIVES

Students are recognized for academic achievement each nine weeks with celebrations. The list below identifies the categories for the end of the year awards recognition by the teacher.

Principal's Award : Students who have All A's, Perfect Attendance, Pass ALL Standards of Learning Tests (if applicable), Good Conduct.

Wildcat Super Star List :

Each nine weeks, students in Grades K-5 will be named to the Wildcat Super Star List if they meet the following criteria:

- All A's and S's in all core subjects, exclusive of conduct.
- Each nine weeks, students on the Wildcat Super Star List will have their name placed on the bulletin board and will receive incentives.
- Students who are on the Wildcat Super Star List **every** 9 weeks will be recognized at the end of the year with a medal.

Wildcat All Star List :

Each nine weeks, students in Grades K-5 will be named to the Wildcat All Star List if they meet the following criteria:

- All A's and B's and S's in all core subjects, exclusive of conduct.
- Each nine weeks, students on the Wildcat All Star List will have their name placed on the bulletin board and will receive incentives.
- Students who are on the Wildcat All Star List **every** 9 weeks will receive a medal at the end of the year.

Wildcat Achievement Award :

At the end of the school year, students in Grades K-5 will be given the Wildcat Achievement Award if they meet the following criteria:

- **Yearly Average of** all A's, B's, or S in all core subjects, exclusive of conduct.
- Students who receive the Wildcat Achievement Award will be recognized at the end of the year with a certificate.

Grade Level Certificate : This certificate will be given to students who do not meet the requirements for an academic list, but are promoted to the next grade level.

Accelerated Reader Awards : This certificate will be given to students that meet their AR goal each nine weeks throughout the school year.

MAP (Measures of Academic Progress) Award : This certificate will be given to the highest scoring student and the student with the most growth in each homeroom for Reading and Mathematics.

SOL Perfect Score Award : This medal will be given to students who score a 600 on their SOL (Standards of Learning) test. (Grades 3-5 only).

Citizenship List:

- Each 9 weeks, students who have maintained good citizenship in grades K-5 will participate in a celebration.
- Students with good citizenship must maintain the following:
 - satisfactory conduct in all classes including resource classes;
 - not more than one discipline referral from the office and not more than one bus referral for **minor** infractions, and satisfactory behavior throughout the school, playground, and on the bus
 - determination of minor infractions will be at the discretion of the administrators.
- Students on the Citizenship List four of four reporting periods will receive a certificate at the end of the year.

Perfect Attendance:

- Students who have Perfect Attendance for the year will receive a medal and certificate on the last day of school.
- Students will be recognized for the number of consecutive years that they have received Perfect Attendance

Highest GPA (Grade Point Average) Award (Grade 5) : This certificate will be given to students in 5th grade for the highest GPA in each core subject (Reading, Math, Science, and Social Studies) per homeroom.

Other Awards and Recognitions

Physical Fitness Awards : Students must obtain a passing score in five different fitness areas: Upper-body (pull-ups); Abdominal Strength (curl-ups), Endurance (mile), Flexibility (v-sit and reach), and Lower Back Flexibility (trunk lift). Those students will receive a certificate.

Science Fair: Grades 3-5 : All students who participate will receive a certificate. First through third place winners in each grade level (2-5) will receive a certificate.

VSBA Art Contest: Grades K-5

Two school-level winners will be entered in the VSBA Regional Contest.

Young Authors: Winners at the school-level will receive a certificate. County and regional winners receive additional recognition at each level.

Kentuck Elementary School's School-Wide Expectations

Wildcats ROAR

	Arrival	Hallway	Restroom	Café	Playground	Resource	Classroom	Dismissal	Bus
R Respectful Be ready, prepared and willing to learn	Use quiet voices	No talking	Use quiet voices Give others privacy	Use quiet voices	Be an active listener Cooperate	Be an active listener Cooperate	Use quiet voices Be an active listener	Use quiet voices	Use quiet voices Always listen to the bus driver and follow their directions
O Organized Be your best!	Walk in a single file line on the right side of the hallway	Walk in a single file line on the right side of the hallway	Stand in line and wait your turn	Stand in line quietly and face forward	Be and active listener Be safe	Be and active listener Keep up with materials	Keep up with materials Gather all materials for homework	Walk in a single file line on the right side of the hallway	Be safe Keep all materials with you in your book bag
A Appropriate Work hard!	Arrive on time Walk directly to destinations	Keep hands and feet off walls, displays and bulletin boards	Use one pump of soap Use one paper towel Writing on the walls is unacceptable	Stay seated Raise your hand for assistance	Follow class rules Be safe	Follow class rules	Follow class rules	Stay seated until dismissal group is called	Follow all bus and school rules Keep hands and feet to yourself
R Responsible Safety first!	Turn in notes and money to teacher	Watch out for others	Wash hands Place trash in trashcan Do your part to keep restrooms clean and safe	Know lunch number and choice Clean up mess	Watch out for others Be safe	Be prepared	Be prepared	Pack all materials needed for home	Stay seated facing forward at all times



Kentuck Elementary School
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Ringgold, Virginia 24586
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HANDBOOK ACKNOWLEDGEMENT STATEMENT

The 2023-2024 Student Handbook is available online by visiting this link: bit.ly/keshandbook23. I hereby acknowledge that I have received and read the Kentuck Elementary School and Pittsylvania County Schools Student Handbooks.

Student's Name : _____ Grade : _____ Teacher : _____

Parent Signature : _____

Student Signature : _____

Date : _____

PLEASE RETURN THIS FORM TO THE SCHOOL WITHIN FIVE DAYS OF RECEIPT.

PLEASE CONTACT YOUR CHILD'S TEACHER IF YOU WISH TO RECEIVE A PAPER COPY OF THE 2023-2024 STUDENT HANDBOOK.



SCAN HERE USING CAMERA ON YOUR PHONE TO ACCESS HANDBOOK!